



**When completed please return this form to:**  
Freepost RTGC-BASH-USLX  
Prostate Cancer UK, Counting House,  
53 Tooley Street, London SE1 2QN

OR email: [events@prostatecanceruk.org](mailto:events@prostatecanceruk.org)

## Fundraising materials

### A few details we need to know before we send your materials:

What is your event?

When is your event?

How much do you think your event will raise?

NB: Please place your order at least **three weeks** prior to your event and your materials will be sent to you in time. If your order is urgent then please contact us as soon as possible.

### Your details:

Supporter reference (if known):

Title: First name: Surname:

Address:

Town/city: Postcode:

Telephone: Email:

### Your order:

We ask that you please order within reason and note that you may not receive the exact quantity of materials you request due to stock levels. We also ask that you consider the impact of waste when ordering materials, so that together we can reduce our environmental impact.

| Product description                                   | Quantity |   |   |    |     |
|---|----------|---|---|----|-----|
| Sponsorship forms                                     |          |   |   |    |     |
| Collection tin (max 2 per fundraiser)                 |          |   |   |    |     |
| Balloons (pack of 10)                                 |          |   |   |    |     |
| 1m banner roll (Prostate Cancer UK logo)              |          |   |   |    |     |
| Lapel stickers (roll of 100)                          |          |   |   |    |     |
| Mini flags (pack of 5 - max 2 per fundraiser)         |          |   |   |    |     |
| Wristbands (pack of 20)                               |          |   |   |    |     |
| Box of 50 pin badges (suggested donation £50 per box) |          |   |   |    |     |
| Individual pin badges (max 10 per fundraiser)         |          |   |   |    |     |
| T-shirts (max 2 per fundraiser)                       | S        | M | L | XL | XXL |
| Awareness posters                                     | A4       |   |   | A3 |     |
| Know your prostate pocket guides                      |          |   |   |    |     |

Further comments:

Thank you for joining the fight to stop prostate cancer being a killer. We can only do this with your help, so we would love to tell you about breakthroughs in early and accurate diagnosis, better treatments, better support, and how you can get involved.

We may also contact you via post, and you can change this at any time. You are in control of how we contact you, so if you would like to change how often we do, or what we tell you about, call our Supporter Care team on 0800 082 1616. We will use the information you provide to ensure we send communications that are of the most interest to you. We will look after your details and we won't share your data with anyone else.

More information on this can be found in our privacy policy at [prostatecanceruk.org/privacy](http://prostatecanceruk.org/privacy)

#### You can choose how you'd like to be contacted, just let us know which you'd prefer:

Please update me by **phone**  Yes  No

Please update me by **email**  Yes  No

Please update me by **text**  Yes  No

## Collection tin agreement form

### Section A: Your details

Title: \_\_\_\_\_ First name: \_\_\_\_\_ Surname: \_\_\_\_\_

Email: \_\_\_\_\_

Supporter reference (if known): \_\_\_\_\_

### Section B: Type of collection

Please note that you must gain permission before holding a collection from the relevant party (e.g. venues for events, local authorities for street/public collections, and business owners for static collections).

Total number of collection tins required: \_\_\_\_\_

Where will the collection tin/s be used? \_\_\_\_\_

### Section C: Terms and conditions

**Prostate Cancer UK expects that each collector:**

- i. recognises that they act on their own behalf and their volunteer activities are in support of Prostate Cancer UK;
- ii. only collects donations in accordance with Prostate Cancer UK's instructions that may be provided to the collector from time to time, including as to locations and timing for collections;
- iii. does not cause, or be likely to cause, danger, obstruction, inconvenience or annoyance to any person through their collection activities;
- iv. does not to bring the name or reputation of Prostate Cancer UK into disrepute;
- v. will wear any identifying marks, uniform or badges notified to the collector in advance by Prostate Cancer UK;
- vi. will comply with Prostate Cancer UK's policies for collections and handling of cash as may be notified to the collector in advance from time to time;
- vii. understands that each tin remains the property of Prostate Cancer UK and must be returned to the charity once the collection has ceased.

**In addition to the above, the following terms and conditions must be met:**

- viii. All collectors must be aged 18 or over.
- ix. All collection tins and monies must be submitted to Prostate Cancer UK (registered charity number 1005541) within one month of an event or collection (see point xii for static collection timeframes).
- x. All donations collected must be submitted in full to Prostate Cancer UK.
- xi. No deductions may be made for expenses or fees from monies collected.
- xii. If the collection is static or ongoing, the tin must be emptied after three months and all donations submitted to Prostate Cancer UK; If you wish to continue your collection after three months, please contact Prostate Cancer UK who will supply you with additional security seals.
- xiii. A witness, over the age of 18, must be present at the counting of donations.

I certify that I am aged **18 years or over** and agree to abide by the terms and conditions set out by Prostate Cancer UK in Section C.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_