

UK PROSTATE CANCER CLINICAL RESEARCH STRATEGY GROUP (CRSG)

Terms of Reference

1. Purpose and Remit

The CRSG provides strategic clinical research leadership for the UK prostate cancer research community. Its purpose is to identify research gaps, strengthen early-stage proposals, promote collaboration and Patient and Public Involvement (PPI), and support capacity-building including Early Career Researcher development.

The CRSG does not make funding decisions.

2. Governance and Accountability

The CRSG is accountable to Prostate Cancer UK, with external oversight from the UK Collaborative for Cancer Clinical Research (UKCCCR).

UKCCCR's oversight includes:

- ensuring alignment with national clinical research coordination standards
- monitoring governance and operational effectiveness
- receiving updates on CRSG activity and performance
- advising on wider strategic alignment across UK cancer research networks

A formal effectiveness review will occur after two years. Members must adhere to Prostate Cancer UK's [Code of Conduct](#).

3. Membership and Composition

Required members include: Chair, minimum of two PPI representatives, clinical academics across key specialties, and Prostate Cancer UK representatives. Terms are three years, renewable once for up to a maximum of an additional three years. No more than two members from the same institution. Opportunities will be provided for junior consultants (as members) and Early Career Researchers (as Early Career Members). Early Career Member terms are two years, with the opportunity to apply for full membership once the term is complete.

4. Appointment of Members

Vacancies will be openly advertised. Shortlisting is conducted jointly by the Chair and Prostate Cancer UK. Appointment letters will be issued by Prostate Cancer UK.

5. Expectations of Members

Members must prepare for and attend meetings, participate actively, and uphold confidentiality. Missing two consecutive meetings will trigger a capacity review.

6. Conflicts of Interest

Members must disclose all conflicts. Those with conflicts do not receive papers, participate in discussions, or remain present for that item.

Prostate Cancer UK considers a Conflict of Interest to arise under the following circumstances:

- If a CRSG member is a named applicant on the proposal.
- If a CRSG member is at the same Research Institute as the lead applicant of the proposal.
- If a CRSG member is at the same Research Institute as the member or Early Career Member application

7. Meetings and Operations

The CRSG meets twice annually in person, with the possibility of additional virtual meetings where required. A quorum of 50% is required. Members are expected to proactively support the review of the early-stage proposals and future membership applications. A maximum of three proposals will be reviewed at each in-person meeting.

8. Confidentiality

All members sign the [CRSG Confidentiality Agreement](#).

9. Communication and Publicity

CRSG information will be hosted publicly and disseminated through Prostate Cancer UK and UKCCCR channels. Public materials require Prostate Cancer UK approval.

10. Secretariat Responsibilities

Prostate Cancer UK provides all administrative support including scheduling, minutes, COI management, and records. Prostate Cancer UK will book travel and accommodation for meeting attendance.

11. Version Control

Version	Date of Review	Summary of Changes	Approved By
1.0	19 March 2026	Initial Terms of Reference issued	Prostate Cancer UK
1.1	26 May 2026	Observers renamed as Early Career Members	Prostate Cancer UK

12. Member Declaration

I confirm that I have read and understood the UK Prostate Cancer Clinical Research Strategy Group (CRSG) Terms of Reference. I agree to abide by all expectations relating to conduct, confidentiality, conflicts of interest, and participation.

Name: _____

Role/Position: _____

Institution: _____

Signature: _____

Date: _____