



Support and Influencing Group Member Role Description

Title	Support and Influencing Advisory Group Member
Time commitment	<p>3 x one-hour meetings per year.</p> <p>Group Members will also virtually attend meetings of the Supporting and Influencing Committee (90 minutes) on a rotating basis.</p> <p>There will be some email correspondence in between meetings and Group members will be sent information to read ahead of meetings.</p>
Venue	Meetings will be virtual, but we will bring the Advisory Group together in person at least once a year at Prostate Cancer UK's offices in London.
Reward & Recognition	<p>As a gesture of thanks and appreciation we will offer a £20 Marks and Spencer's voucher to Advisory Group members for their time and contribution to each meeting.</p> <p>Group members attending the Support and Influencing Committee meeting on a rotating basis will also be offered a £20 Marks and Spencer's voucher.</p>
Expenses	Advisory Group members will be reimbursed for any travel and accommodation expenses to in-person meetings in line with Prostate Cancer UK involvement expenses policy.
Supported by	Patient and Community Involvement Manager Steven Towndrow steven.towndrow@prostatecanceruk.org

Ways of working

Meetings of the Advisory Group will mirror those of the Support and Influencing Committee, which also meets three times a year.

Advisory Group meetings will happen in the week leading up to a Committee meeting. The Advisory Group will review the agenda and papers for Committee meeting and be able to –

- Request clarification on points of detail and information in the agenda and papers
- Ask specific questions to the Committee in relation to the topics on the agenda.
- Be represented at each of the Support and Influencing Committee meetings.
- Engage with speakers and presenters from the Support & Influencing Committee

The role

This role is open to men with recent lived experience of prostate cancer and treatment. Group members will contribute by

- Committing to **attend and actively take part in meetings**. To contribute to discussions during meetings, based on your knowledge and lived experience, and your thoughts and questions on Committee agenda items and papers.
- Offering **feedback and patient/service user perspective** on the issues and initiatives being considered by the Committee.
- Championing the **full range of patient and public views** (including, but not only representing, your personal experience)
- **Preparing for meetings** by reading any meeting papers and raising any issues for clarification with the team
- **Having an interest in the organisations influencing work** which aims to ensure that men have access to the best treatment, care, and support.

Role requirements

- **Lived experience** of prostate cancer diagnosis, treatment and recovery
- **Knowledge and understanding of patient, public and service user perspectives**, with an ability to raise a wider range of viewpoints beyond your own personal experience.
- **Effective communication skills** with an ability to listen to others and confidently express your own views.
- An ability to work effectively and positively as **part of a team**.
- Respecting any requests for **confidentiality** and declaring any **conflicts of interest** if they arise